

**DRAFT MINUTES  
DEVELOPMENTAL DISABILITIES PLANNING COUNCIL  
WEDNESDAY, JANUARY 13, 2016  
625 SILVER SW (DDPC CONFERENCE ROOM)  
ALBUQUERQUE, NEW MEXICO 87102**

**Members Present**

**Persons w/ Disabilities**

Judy Sena  
Sergio Resendiz  
Amira Rasheed

**Family Members**

Sandy Skaar (Chair)  
C. Dianne Griego (Vice-Chair)  
Vicki Galindo  
Charlene Espinoza

**Attendants**

Jeanette Sena

**Agencies Present**

Jim Jackson	DRNM
Pat Osbourn	CDD
Kathleen Hardy	CYFD
Lisa Storti	DDSD
Cynthia Shelton	HSD
Debbie Hambel	DVR
Anita Morales	ALTSD
Mark Mutz	PED

**Staff Present**

John Block, III  
Barbara Ibanez  
Justin Moore  
Caroline Manierre (AGO)

**Staff Present for  
Reporting Purposes  
Only**

**Members Absent**

Cassie Harden  
Dr. Tim Query  
Peter Stover  
Hoskie Benally, Jr.  
Theresa Apodaca

**Agencies Absent**

Kelly K. Zunie (DIA)  
Cynthia Shelton (HSD)

**Public Guests**

## **Call to Order/Introductions/Housekeeping/Mission Statement**

Chair Sandy Skaar called the meeting to order at 9:20 am. Introductions were exchanged. Sandy introduced Ellen Carpenter, who will replace Debbie Hambel (at DVR).

Kathleen read the Mission/Vision Statement.

### **Approve Agenda – Action Item**

*Dianne moved to approve the agenda; Vicki seconded. Motion carried.*

### **Approve Minutes from August, 2015 Meeting– Action Item**

*Jim moved to approve the minutes as written; Dianne seconded. Motion carried.*

### **Public Comments**

There were no public comments.

## **Executive Session**

Pursuant to NMSA 1978, Section 10-15-1(H)(2), the Council is authorized to enter into Executive Session to discuss: Personnel matters regarding SPO/EEOC and the status of the quiet title lawsuit. The Council is therefore authorized to undertake the following business in Executive Session: Personnel matters regarding SPO/EEOC and the status of the quiet title lawsuit. *Dianne moved to enter into Executive Session; Amira seconded; the motion carried. Roll call was unanimous. The Council moved into Executive Session at 9:35 am. (John stayed for the Executive Session at Sandy's request).*

*Let the record show the Executive Session ended at 9:55 am. The matters discussed were limited to the items on the agenda. [Judy arrived after the Executive Session ended.]*

## **Executive Committee/Chair Report – Sandy Skaar, Chair**

### **a. Chair Meetings and Activities**

Several guardians and protected persons testified at the LFC. Their comments were very moving. Work is progressing on the RFP. The Program Committee has been working diligently to complete their task. Almira, Vicki, and Dianne will serve on the Membership Committee. Need more representation from outlying areas.

### **b. Adopting Open Meetings Act Resolution – Action Item**

*Jim moved to adopt the Open Meetings Act Resolution. Amira seconded. Motion carried.*

## **Executive Director's Report – John Block**

### **a. Program Updates**

The Guardianship waiting list has been reduced from 160 to 30. The complaint procedure has been refined. Increased demand has allowed DDPC to add a full-time managerial position. New data base is under development; will be backed up daily.

Disability Rights Awareness Day has moved to the Drury Hotel in Santa Fe. The Round House Celebration will take place on 1/26/16. DDPC will shuttle participants from the hotel to the Round House. New Five-Year Plan is under development; over 130 surveys have been returned.

### **b. Personnel Policies & Procedures – Action Item**

Personnel Policies & Procedures have been updated. *Ellen moved to adopt the Personnel Policies & Procedures. Dianne seconded. The motion carried.*

**c. Financial Report**

Kathy presented the Financial Report. Audit has been completed. Only one finding may still require attention. Medicaid reports are current. There are no deficits in any of the budget categories.

**FY 17 Budget Request**

John reviewed the FY17 Budget Request. DDPC is asking for a ramp van as well as increased payments for our contractors.

**d. Other Information**

Daniel and Ana reviewed the results of the survey and the methodology employed. The first priority: formal and informal community supports, which are sorely lacking. Navigation of services was identified as especially difficult.

**Lunch**

**Policy and By-Laws Committees – Jim Jackson, Chair**

There have been significant developments regarding the By-Laws, which need to be addressed by the Council sometime this year. Federal funding has increased (which should improve DDPC's financial picture). There is a movement to begin the transition process (from high school) at an earlier time or stage.

**2016 Legislative Priorities – Jim Jackson – Action Item**

The Council ranked, by tiers, 11 bills. The DDPC budget request asks for funding in the Office of Guardianship for additional staffing and to support rate increases to its contractors, which include guardianship providers, treatment guardians, guardians ad litem and others involved in the guardianship process. The Council gave this (and two other measures) a Tier 1 ranking. Even though the state's finances are under stress, Medicaid funding should be adequate (about \$ 1 billion). The DD waiting list needs to be reduced. LFC has recommended \$ 1.5 million to address the problem.

**Disability Rights New Mexico -- Jim Jackson**

DRNM's Pre-legislative Forum was very successful. Preparations are under way for DRAD (1/25 & 1/26/16).

**Member Topics**

Jason Griego has a vending machine that needs to be placed.

**Meeting Evaluations**

Justin distributed the forms to the Council.

**Adjournment**

The meeting adjourned at 2:50 pm. Future Council meetings are as follows: April 28 & 29; August 18 & 19; November 3 & 4.